

RUHS Booster Club Board Meeting

Persons in attendance at the **July 5, 2022** meeting:

Position	Incumbent		Position	Incumbent	
President	Jules, Nicole	x	Treasurer	Harris, Kim	x
Co-Vice President	Abel, Michelle	x	Secretary	Moscol, Julie	x
Co-Vice President	Hines, Ann Marie	x	Co-Member at Large	Duke, Ann	x
			Co-Member at Large	Pascua, Leonard	x

Additional attendees: Mikel Glavinovich and Tori MacLennan

The meeting was called to order at 5:35 pm by President Nicole Jules, via Zoom. The required quorum was met.

Meeting minutes from previous Board Meeting on April 6, 2022 will be circulated and approved by previous Board and forwarded upon approval.

New Board was introduced by previous President Mikel Glavinovich.

Presidents Report:

- **Welcome and introduction**
- **Transition Reports -**
 - **Vice Presidents - Co-VP Ann Marie Hines and Michelle Able met with previous VP Tim Thomson and former President Mikel Glavinovich.**
 - **Co Vice President Ann Marie Hines discussed the following items:**
 - **East Bay contract has been finalized and first order of shorts and pants has been submitted.**
 - **We have two storage sheds to store uniforms, fan gear, etc.**
 - **Using Square reader for purchases.**
 - **Steve Collins will be in charge of Uniform sales and distribution.**
 - **Steve is not an official Board member so there was some discussion to add Steve as additional member**

- President Nicole Jules will review bylaws regarding proposals to add additional Members at Large and possible amendments to bylaws.
 - Will table proposal for amending bylaws to add additional Members at Large for next meeting
 - Went over Gatorade contract and Carlos's Gatorade service.
 - Discussed various fundraising ideas including PCH Pizza who is interested in hosting fundraising event.
- Co Vice President Michelle Abel discussed the following items:
 - Square app and Paypal for purchases
- Treasurer Kim Harris met with former Treasurer, Hector Valenzuela
 - Was officially added to bank account July 5, 2022.
 - Treasurer Kim Harris will have more updates regarding account balances, expenditures, etc., at next Board meeting.
 - Treasurer Kim Harris will be provided Paypal password for fund transfers of uniform sales, fundraising funds, etc.
 - Former Board members, Mikel Glavinovich, Tori MacLennan, and Hector Valenzuela will be removed from bank account.
 - Mikel Glanvinovich and Tori MacLennan will work on getting QuickBooks up and running to use for Budget/Reconciliation and will circle back with Treasurer Kim Harris.
 - The Boosters do have an accountant, but after tax extension and subsequent filing in October 2022, Board will consider other accountant options.
- Secretary Julie Moscol met with former Secretary Tori MacLennan.
 - Went over email addresses
 - Discussed website and how to update and post items
 - Communicating with Coach Bob
 - Parent Rosters and email communication
 - Sign Up Genius for Volunteering.
- **Vice Presidents' Update:**
 - Uniforms sales will be coordinated by Steve Collins
 - 2 planned distribution dates - one for new members, one for returning athletes.
 - Mikel Glavinovich recommended August 19 as potential first uniform sales date.
 - Mikel Glavinovich recommended working directly with Clara Klavan in the Athletics office regarding set up for uniform sales at the bleachers at the track.
- **Treasurer's Update:**
 - Treasurer Kim Harris has no updates at this time.
- **Secretary's Update:**
 - A motion was made to approve a budget of \$2,000.00 to cover costs for Cross Country kick off bbq.

- Motion was seconded and carried.
- Cross Country Kick off BBQ
 - Venue reserved
 - Checklist circulated to new Board members
 - Food purchased by Boosters, and side dishes provided by volunteers
 - Fan Gear for sale
 - Uniforms on display for sizing purposes
- **Open Discussion / New Business:**
 - School is now using Remind app to communicate with student athletes.
 - Former Secretary Tori MacLennan sent info to parents to share with athletes for current updates.
 - Secretary Julie Moscol will send further reminder to parents regarding students' need to sign up for the Remind app.
 - Cross Country BBQ will be July 14 at 6pm at Seaside Lagoon
 - Bob will speak with new parents
 - Board will be introduced
- **Upcoming Events**
 - Cross Country BBQ - July 14, 6pm
 - Big Bear High Altitude Camp - July 31-August 4
 - Alumni Race/Tryouts - RUHS, August 6
 - Potential Uniform Distribution - August 19

Meeting was adjourned at 6:46 pm.

Next Board meeting is TBD

__electronic signature__

Julie Moscol, Recording Secretary